

How to Change Your Email for TCA's Yahoo Group

You can help keep yourself “in the loop” by maintaining an accurate email address. Correct your member information each time you change your email address.

If you have problems, please contact the Administrative Assistant for help.

- Go to the **Trinity Christian Academy's** main page.
<http://groups.yahoo.com/group/TCA2/>
- Select Sign In at the top of the page to sign in.
- Go to My Account at the top next to the sign in selection. You will be asked for your password and then taken to the Review Account Information Page
- Go to Member Information - Edit
- Change the email that needs to be changed
- Go back to Account Information
- Go to Groups under Options on the right side
- Go to Edit My Groups
- Change the email address on the KidsClub2 group to the correct one
- Save Changes