

Trinity Christian Academy Governing Policy

Academics

_____ We understand and agree with the academic policies and will be responsible in making sure assignments are completed.

_____ We will respect those in authority over us.

Fee Payment

_____ We agree to pay a non-refundable registration fee of 45.00 per semester per family due at time of registration.

_____ We understand and agree that if we withdraw from a paid class after Registration, those fees are non-refundable.

Conduct

_____ We understand and agree to abide by the following rules of conduct:

- Students are expected to complete course assignments on time and come fully prepared for class.
- If a student is absent to 4 classes in one semester, he/she may be asked to drop the class
- If a student is tardy to class 2 times in one semester, a detention will be assigned.
- Inappropriate behavior or a disrespectful attitude may result in dismissal of Co-Op.
- Students who are driving to co-op must have written permission on file. Students will not be allowed to take other students other than siblings off-site without written permission from all parents involved.

Work

_____ We understand and agree that we are required to volunteer hours equal to the number of class hours attended. We will try to give a free hour for parents, but our first priority will be the welfare and needs of students. If I have an infant, toddler, or preschooler, I am required to spend the majority of my time assisting in their classrooms.

Dress Code

_____ We understand and agree to abide by the Dress Policy as detailed below:

- Shirts and dresses must completely cover the abdomen, back, shoulders, at all times and must have sleeves.
- Shirts and tops must cover the waistband of pants, shorts, or skirts with no midriff visible at any time. No tank tops, sheer, provocative, or revealing clothing.
- If a child is found to be in violation of dress code, the parent is required to bring appropriate clothing to the child at school immediately. Student will wear the Co-Op's designated coverage T-shirt until parent arrives.

Acknowledgement and Liability Waiver

Parent(s) Signature

Student(s) Signature

Date: _____

Last Name: _____

School Year: _____

2007-2008

Trinity Christian Academy's Academic Policies

Please review these and make sure your student has complete understanding. Your signature below indicates complete understanding of our guideline and your willingness to comply fully with the rules of the co-op.

Parents (PLEASE)

- Make yourself aware if child/ren has been given assignments
- Supervise the study of additional materials through the week
- Be ready to drill material scheduled by the teacher
- Oversee the completion of assignments
- Prompt your child/ren to be well prepared for class participation
- Cooperate with teachers and be supportive of class assignments or projects
- Be respectful of teacher authority.

Students

- Students are expected to complete course assignments on time and come fully prepared for class
- Students should come to class with appropriate materials (book, paper, pencil, etc.)
- If students does not complete scheduled work and turn assignments in on time, a detention will be assigned
- If a student is tardy to a class 2 times in one semester, a detention will be assigned
- A student absent from 4 classes in one semester may be asked to drop the class

About Detention

- Detention is for 1 hour and is to be served on the same day it was assigned, beginning at 3:00
- Any student required to serve detention will be expected to help the parent volunteers who are cleaning. There may be other specific jobs assigned to a student in detention
- If a detention is not served as required, additional detention time will be added. If necessary, a meeting with the Principal, teacher, parent, and student will be arranged
- If a student receives 3 detentions in one semester for the same class, a meeting of the Principal, teacher, parent, and the student will be held to seek a solution. The student may be asked not to return to that class and or
- co-op's designated coverage T-shirt until parent arrives.

Acknowledgement and Liability Waiver

Parent(s) Signature

Student(s) Signature

Date: _____